



The Royal Scottish Pipe Band Association

Music Board

Job Description – Branch Representative

Roles and Responsibilities:

This position requires the incumbent to represent their Branch Membership on the Association's Music Board. Activity responsibilities being – "The Music Board shall be responsible to the National Council for all matters and complaints pertaining to Piping and Drumming Education and Certification, Music, Grading, Competition Format, Discipline, Dress and Department of Band Members" (Copied from RSPBA Constitution and Rules as at March 2008).

In particular the role will cover:

- Be an active / accepted Member of the Music Board.
- Represent the Branch on all Musical Matters.
- Support the Music Board Responsibility and Activity requirements.
- Ensure comprehensive communication of Music Board Activities by reporting at Branch Meetings.
- Make presentation of future activity planned by the Music Board ensuring that Branch views are considered thus allowing the Music Board to conclude its activities in a communicative and professional manner.
- Submit a report to the Branch AGM on all Activities of the Music Board.
- Encourage and participate in Educational Activities at the Branch.
- Table Branch expectations to the Music Board.
- Participate in Music Board Project Activity.

Competency Requirements:

The Music Board is fundamental in advancing and enhancing the Association's Educational and Playing Standards. Music Board Members need to be able to contribute with confidence and knowledge in its debates and discussion. Therefore, the Music Board recommends Branch Representatives are well equipped to be active participants in its business and development strategies. The Constitution and rules state:

"To form the Board each Branch shall be entitled to nominate one R.S.P.B.A. or PDQB Certificated Piper and one R.S.P.B.A. or PDQB Certificated Drummer, one of whom will be nominated as Convener subject to approval of National Council." (Copied from RSPBA Constitution and Rules as at March 2008).

The Music Board recommends that Branches should **AIM** for the following competency requirements:

- Hold the PDQB Pipe Band Studies Level 2 or RSPBA Advanced Certificate or equivalent
- Demonstrate suitable experience and standards of Pipe Bands at all levels.
- Demonstrate experience in teaching and presenting music, theory and practice at all levels.
- IT skills associated with Web usage, and Microsoft or similar tools.

Approved Music Board: **4th October 2008.**

Approved National Council: **7th February 2009**

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